

Join Our Team! Ongoing Career Opportunities at Davis Vision Center

At **Davis Vision Center**, we are committed to providing exceptional patient care through a collaborative team of dedicated healthcare professionals and support staff. As we continue to grow, we are always interested in connecting with talented individuals who are passionate about making a difference in the lives of our patients.

We welcome applications from experienced candidates across all areas of our clinic. By applying to this posting, your application will be reviewed for current and upcoming opportunities that match your skills, experience, and interests.

Departments & Career Opportunities

Clinical Services

Our clinical staff work directly with patients to deliver high-quality medical care and treatment.

Typical roles may include:

- Ophthalmic Technicians
- Ophthalmic Scribes
- Surgical Coordinators

Responsibilities:

- Assisting with patient care and procedures
 - Collecting patient information and documentation
 - Coordinating treatment plans
 - Supporting providers during examinations and procedures
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Front Office & Patient Services

Our front office team creates a welcoming experience and ensures smooth clinic operations.

Typical roles may include:

- Receptionists
- Scheduling Coordinators

Responsibilities:

- Greeting patients and visitors
 - Scheduling appointments
 - Managing patient registration and records
 - Answering phones and coordinating communications
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Billing & Revenue Cycle

This department helps ensure accurate billing and reimbursement processes.

Typical roles may include:

- Medical Billing Specialists (Ophthalmic billing preferred)
- Insurance Verification Specialists
- Revenue Cycle Representatives

Responsibilities:

- Processing insurance claims
 - Reviewing patient accounts
 - Managing payment collections
 - Ensuring billing compliance and accuracy
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Optical Department

Our Optical team helps patients achieve their best vision through exceptional customer service, eyewear fitting, and support of the eye care process. This department plays an important role in helping patients select and receive eyewear that meets their vision needs and lifestyle.

Typical roles may include:

- Opticians
- Optical Sales Associates

Responsibilities:

- Assisting patients with frame and lens selection
- Measuring and fitting eyeglasses
- Educating patients about lens options and products
- Verifying prescriptions and preparing eyewear orders
- Adjusting, repairing, and dispensing eyewear
- Processing optical orders and maintaining inventory
- Providing exceptional customer service throughout the patient experience

What We're Looking For

We are interested in candidates who demonstrate:

- Relevant ophthalmic, healthcare or professional experience
- Strong communication and interpersonal skills
- A commitment to excellent patient service
- Reliability, professionalism, and teamwork
- A desire to contribute to a positive workplace culture

While experience is preferred for many roles, we encourage qualified candidates from a variety of backgrounds to apply.

Why Join Davis Vision Center?

- Opportunity to work in a patient-focused environment
- Collaborative and supportive team culture
- Professional growth and development opportunities
- Meaningful work that impacts the health and well-being of our community

How to Apply

This posting serves as an ongoing recruitment opportunity for multiple departments throughout our clinic. If you are interested in joining our team, please submit your application and resume. Qualified candidates will be considered for current openings as well as future opportunities that align with their experience and qualifications.

Please note: This is a general employment posting intended to identify qualified candidates for current and future opportunities throughout our organization. While a position may not be immediately available in your area of interest, we encourage you to apply for consideration as openings arise.

We look forward to learning more about you and exploring how you may fit into our growing team.